

PEER TEAM REPORT ON Institutional Accreditation of Mata Gujri College (Autonomous) Fategarh Sahib, Punjab	
Section I: GENERAL	Information
1.1 Name & Address of the Institution:	Mata Gujri College (Autonomous) Fategarh Sahib, Punjab
1.2 Year of Establishment:	1957
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	4
• Departments/ Centres:	27
• Programmes/ Courses offered:	24 UG; 25 PG
• Permanent Faculty Members:	21
• Permanent Support Staff:	16
• Students:	5803
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • Located in a religious and historical place • Sikh religious minority autonomous college managed by SGPC • The College is recognized by UGC with CPE status in 2010
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairman	Prof. Arabinda Kumar Das, Former Vice-Chancellor, Kalyani University, West Bengal
Member	Prof. (Mrs.) Deepti Bhalla, Faculty of Music & Fine Arts, University of Delhi, Delhi
Member	Dr. (Sr.) P. Mercy Principal, Ch.S.D. Theresa's College for Women(Autonomous), Eluru, Andhra Pradesh
NAAC Coordinator:	B. S. Ponnudiraj, Deputy Adviser, NAAC, Bangalore

Deepti Bhalla

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Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects
2.1 Curricular Aspects:	
2.1.1 Curricular Design and Development:	<ul style="list-style-type: none"> • The curriculum is designed in accordance with institutional goals and objectives • Conventional and job oriented programs offered • Some courses are designed to meet the regional needs
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> • College offers B.A., B.Com., B.Sc., B.Voc., BCA, BBA, BJMC, M.A., M.Sc., M.Com., MCA and MBA • Semester system followed, except outgoing BA Part III following annual pattern • Flexibility in elective options • Choice based credit system to be introduced from the academic year 2016-17
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> • Introduction of seminars, project works, field trips, surveys, extension • Inter disciplinary courses are offered • BoS revises curricula
2.1.4 Feedback System:	<ul style="list-style-type: none"> • Informal feedback from students, faculty, industry and alumni exists in few departments • Follow up action on feedback needs to be strengthened
2.2 Teaching-Learning & Evaluation:	
2.2.1 Student Enrolment and Profile:	<ul style="list-style-type: none"> • Transparent admission process • Admission process notified through daily newspapers and website • Inclusive admission policy upholding statutory reservation adopted
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> • Tutorials, Remedial coaching for slow learners offered in many departments • Induction and orientation programs for fresher at the beginning of the academic session • Soft skill development and communicative skill development through English Language Laboratory
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> • Academic schedule, teaching plans, evaluation process planned • Use of ICT for strengthening learning process • Mainly conventional teaching methods adopted

Dr. S. P. Sharma







2.2.4 Teacher Quality:	<ul style="list-style-type: none"> Faculty members participate in orientation, refresher courses and workshops Steps to enhance teacher quality
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> Transparent, continuous and comprehensive evaluation process exists Results declared within reasonable limits of time Annual and Semester system followed
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> Courses contents are prepared, passed through BOS and Academic council Autonomy exists in planning and executing academic programs for better implementation of assessment strategies Student Learning Outcomes are yet to be clearly defined for each program
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> Ample support from the management Research activities needs to be strengthened Interdisciplinary research themes promoting inter departmental research work may be introduced for strengthening research activities
2.3.2 Resource Mobilization for Research:	<ul style="list-style-type: none"> The College has completed 3 research projects and 3 are ongoing From CPE-UGC grants Rs.9,02,500/- has been allocated for eight teaching faculty More budgets needs to be allocated for research
2.3.3 Research Facilities:	<ul style="list-style-type: none"> Though the college doesn't offer M.Phil. and Ph.D. programs, 6 faculty members are guiding research scholars in two different Universities Research facilities need to be improved
2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> Faculty from few departments have published papers in refereed journals Faculty from different departments have published books with ISBN/ISSN The college publishes four research journals Two patents have been filed
2.3.5 Consultancy:	<ul style="list-style-type: none"> Consultancy services given to Chandigarh Distillery Banur Ltd by the Bio-tech dept free of cost Consultancy given for soil and water testing free of cost Consultancy policy need to be in place
2.3.6 Extension Activities and Institutional Social Responsibility:	<ul style="list-style-type: none"> Various social outreach programs organized through NCC and NSS Tie ups with NGO's and Youth Red Cross

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2.3.7 Collaborations	<ul style="list-style-type: none"> • The college has adopted a village • Though SGPC the management of the College has collaborations with International institutions • Collaborative projects with industries and institutions need to be strengthened
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities:	<ul style="list-style-type: none"> • The college has adequate land and buildings • Facilities for sports, gymnasium, exists. • College has hostel facility for both boys and girls. At present the boys hostel is vacated for renovation
2.4.2 Library as a Learning Resource:	<ul style="list-style-type: none"> • The College has a central library with 58474 books and a Professional Library with about 20000 books • Access to digital resources through NLIST, DELNET, British Council Library • Book Bank facility exists
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> • Adequate computing facility like iMac laboratory available which is managed efficiently • Smart classrooms with smart boards exists • IT facilities inadequately utilized
2.4.4 Maintenance of Campus Facilities:	<ul style="list-style-type: none"> • The campus is well maintained. • System Administrator, Lab technician, Electrician and adequate manpower are provided for maintenance • Equipments where needed in few departments are given AMC
2.5 Student Support and Progression:	
2.5.1 Student Mentoring and Support:	<ul style="list-style-type: none"> • Provision for preparing students for competitive examinations • SGPC provides scholarships to students in addition to Government scholarships • Bridge courses and remedial teaching provided • Anti-ragging and grievance redressal cell is in place
2.5.2 Student Progression:	<ul style="list-style-type: none"> • Progression of students in various programs of the institution is monitored. • Better initiatives needed for students appearing and qualifying in competitive examinations • Slow progression from UG to PG in some departments
2.5.3 Student Participation and Activities:	<ul style="list-style-type: none"> • Excellent sports and cultural activities • Students encouraged to participate in various extracurricular activities(nukkad natak, rallies, blood donation camps, plantation drives)

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	<ul style="list-style-type: none"> • Various clubs and societies like English Literary, Youth Club, Youth Red Cross established • Publication of student's magazine
2.6 Governance, Leadership and Management:	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> • Vision and mission of the college is clearly defined • College has an autonomous status • Proactive management with dynamic leadership
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> • Committees formed for effective functioning of academic and administrative activities • Academic Council and Boards of Studies meetings are held as per Autonomous Colleges guidelines.
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> • Faculty encouraged to participate in seminars/ conferences • Training programs for non-teaching staff exists • Self-appraisal for faculty members yet to be initiated
2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> • Internal and external audit mechanism exists • Finance management and resource mobilization system exists • Funds raised through SGPC and Alumni
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> • IQAC is in place • IQAC is yet to be made systematic and vibrant
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> • College has taken several initiatives for maintaining eco-friendly campus • Rainwater harvesting and vermi-compost in practice
2.7.2 Innovations:	<ul style="list-style-type: none"> • College Management System facilitating information flow through information kiosks • Soil-less cultivation practiced
2.7.3 Best Practices:	<ul style="list-style-type: none"> • Library is opened for general public during vacations • Computing facility available beyond college hours • Placement drive through Google groups


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Section III: OVERALL ANALYSIS	<i>Observations (Please limit to five major ones for each and use telegraphic language) (It is not necessary to denote all the five bullets for each)</i>
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Well defined vision and dynamic leadership • Transparent admission and evaluation system • Supportive management • Eco-friendly campus with adequate land space for future expansion • Catering to the educational needs of students from rural areas
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Teacher quality • Poor research and consultancy activities • Weak industrial collaboration • Less number of management faculty as per UGC norms • Some academic programmes has low demand and less number of teachers
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • Extending scope of consultancy and collaborative activities • Introducing various certificate/diploma courses according to the professional demands and need of the region • Harnessing solar energy • Utilizing land for cultivating agricultural products for resource generation
3.4 Institutional Challenges:	<ul style="list-style-type: none"> • Training students to face global needs • Placement activities • Training to develop entrepreneurship skills in students • Increasing use of ICT in teaching-learning • Recruiting well-qualified faculty

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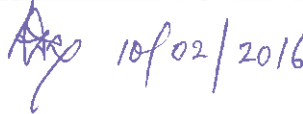



Section IV: Recommendations for Quality Enhancement of the Institution
(Please limit to <i>ten major ones</i> and use telegraphic language) (It is not necessary to indicate all the ten bullets)
<ul style="list-style-type: none"> • Start a few certificate/diploma courses on the basis of available local advantage to generate employability • Extensive use of ICT learning may be undertaken for promotion of teaching-learning and research activities • More qualified teachers to be recruited • Motivation and requisite support to teachers in pursuing Ph.D. programmes • Research, consultancy and industrial collaboration need to be enhanced • Office and examination sections need to be automated. • More modules in ERP may be added. • Efforts to improve communicative skills in students • Initiatives for women empowerment • Plan a road map for next decade in the form of vision document • Documentation processes need to be systematized

I agree with the Observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution
Seal of the Institution

Signatures of the Peer Team Members:

Name and Designation		Signature with date
Prof. Arabinda Kumar Das, Former Vice-Chancellor, Kalyani University, West Bengal	Chairman	 10/02/2016
Prof. (Mrs.) Deepti Bhalla, Faculty of Music & Fine Arts, University of Delhi	Member	 10/02/2016
Dr. (Sr.) P. Mercy Principal, Ch.S.D. Theresa's College for Women(Autonomous), Eluru, Andhra Pradesh	Member	 10.2.2016
B. S. Ponmudiraj, Deputy Adviser, NAAC	NAAC Coordinator	 10.02.2016

Place: Fategarh Sahib

Date: 10.02.2016

